

CHARLOTTESVILLE REDEVELOPMENT & HOUSING AUTHORITY
RFP 22001
CONSTRUCTION TRADE SERVICES

Addendum #1

PLEASE NOTE: As long as you are registered for this RFP you will continue to receive these notices. If you plan to not respond to this RFP with a submittal, you may want to notify Procurement. Once you have done such, you will not continue to receive any notices pertaining to this RFP.

1. **The link to the video of the Virtual Pre-Proposal Conference held on Monday, January 24th, is listed below. Contact me if you need assistance viewing it:**

https://prha-my.sharepoint.com/:v:/g/person/dadams_prha_org/EUbfh_4xndFCvFtASZiNU-4BdgXLwWq5S1Xj3YwGV1h3wA

2. **ATTACHMENT 5 – The Price Proposal was modified to add Project Manager pricing under the General Contractor category. See attached revised Attachment 5, Price Proposal.**
3. **FAQs: Below are questions that were asked during the Pre-Proposal conference and that have been received.**

Q: Does the contractor warranty cover tenant damages or just workmanship?

A: **The warranty will cover the work completed by the contractor.**

Q: Would there be consideration in the Price Proposal for a Project Manager?

A: **ATTACHMENT 5 – PRICE PROPOSAL was modified to include a Project Manager in the General Contractor category. The modified Attachment 5 is included with this Addendum.**

Q: If we apply for General Contracting only, do we have to include subcontractor information?

A: **Subcontractor information would provide valuable information that could help the General Contractor in the evaluation process.**

Q: Were contractors and subcontractors required to attend the Pre-Proposal conference?

A: **No, the Pre-Proposal conference is not mandatory. However, subcontractors should be advised they are held to the same requirements as the Prime.**

Q: How will jobs be issued?

A: **Job or Task Orders will be issued by the Authority. A detailed Proposal will be requested before a Task Order is issued.**



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Q: Will you require a Quality Assurance program and inspections? If so, what is the schedule for inspections?

A: **A Quality Assurance program is required for each job and inspections will be scheduled immediately upon completion of the task.**

Q: Is there a badge for contractors?

A: **The Authority does not have a badge for contractors. However, all contractors are required to provide their employees with some type of identification to include uniform, t-shirt, hat and/or ID.**

Q: What if there is remediation involved?

A: **If environmental hazards are known, remediation would be included in Proposal. If unforeseen hazards are discovered, contractor would notify onsite staff and a Proposal would have to be submitted for the additional work or change in scope.**

Thank you for your interest in doing business with the Charlottesville Redevelopment and Housing Authority (Authority) and we look forward to receiving a Proposal from your firm.

Delores Adams
Procurement Consultant

You must complete the following and return this Addendum no later than Thursday, February 17, 2022, along with your Proposal. It is the responsibility of all Offerors to acknowledge Addendums. Failure on the part of any Offeror to acknowledge this Addendum by the deadline may, at the Authority's discretion, deem the Offeror non-responsive and may eliminate such Offeror from consideration for award.

ACKNOWLEDGED BY:

Signature

Date

Printed Name

Company



ATTACHMENT 5 – PRICE PROPOSAL

Proposed Fees: Each Offeror must submit the proposed unit fees for each of the following items within a Lot (an Offeror may submit a price on as many Lots as he/she is qualified to price—i.e., most importantly has the requisite licensing and experience; though an Offeror may choose which Lots he/she prices, once an Offeror has entered a cost for an item in a Lot, he/she must enter a cost for all items in that Lot). Such fees shall be all-inclusive of all related costs that the Contractor will incur to provide the noted services, including, but not limited to: employee wages and benefits; clerical support; overhead; profit; licensing; insurance; supplies; tools; equipment; long distance telephone calls; document copying; etc. Material will be billed at actual cost. You must enter a proposed fee for the majority of Pricing Items in a Lot (a "No Bid" is not allowed for any item), though a “No Charge” is allowed for several of the Pricing Items. An Afterhours Rate shall be allowed. The Afterhours time is 5:00 p.m. – 6:00 a.m.

Lot No.	Item No.	U/M	Description	Price				
			Lot #1: Roofing	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
1	1	Hours	Roofer, Supervisor	\$	\$	\$	\$	\$
1	2	Hours	Roofer, Skilled	\$	\$	\$	\$	\$
1	3	Hours	Roofer, Laborer	\$	\$	\$	\$	\$
1	4	Hours	Roofer, Supervisor – Afterhours	\$	\$	\$	\$	\$
1	5	Hours	Roofer, Skilled – Afterhours	\$	\$	\$	\$	\$
1	6	Hours	Roofer, Laborer– Afterhours	\$	\$	\$	\$	\$

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Lot No.	Item No.	U/M	Description	Price				
			Lot #2: Plumbing	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
2	7	Hours	Plumber, Master	\$	\$	\$	\$	\$
2	8	Hours	Plumber, Journeyman	\$	\$	\$	\$	\$
2	9	Hours	Plumber, Apprentice	\$	\$	\$	\$	\$
2	10	Hours	Plumber, Laborer	\$	\$	\$	\$	\$
2	11	Hours	Plumber, Master - Afterhours	\$	\$	\$	\$	\$
2	12	Hours	Plumber, Journeyman – Afterhours	\$	\$	\$	\$	\$
2	13	Hours	Plumber, Apprentice - Afterhours	\$	\$	\$	\$	\$
2	14	Hours	Plumber, Laborer - Afterhours	\$	\$	\$	\$	\$
2	15	Hours	Backhoe	\$	\$	\$	\$	\$
2	16	Hours	"Jetter-type" Line Cleaner	\$	\$	\$	\$	\$
2	17	Hours	"Snake-type" Line Inspection Camera	\$	\$	\$	\$	\$

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Lot No.	Item No.	U/M	Description	Price				
				Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
			Lot #3: HVAC					
3	18	Hours	HVAC, Master	\$	\$	\$	\$	\$
3	19	Hours	HVAC, Journeyman	\$	\$	\$	\$	\$
3	20	Hours	HVAC, Apprentice	\$	\$	\$	\$	\$
3	21	Hours	HVAC, Laborer	\$	\$	\$	\$	\$
3	22	Hours	HVAC, Master - Afterhours	\$	\$	\$	\$	\$
3	23	Hours	HVAC, Journeyman - Afterhours	\$	\$	\$	\$	\$
3	24	Hours	HVAC, Apprentice - Afterhours	\$	\$	\$	\$	\$
3	25	Hours	HVAC, Laborer - Afterhours	\$	\$	\$	\$	\$

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Lot No.	Item No.	U/M	Description	Price				
			Lot #4: Environmental Hazard Abatement and Remediation	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
4	26	Hours	Supervisor	\$	\$	\$	\$	\$
4	27	Hours	Technician	\$	\$	\$	\$	\$
4	28	Hours	Laborer	\$	\$	\$	\$	\$
4	29	Hours	Supervisor - Afterhours	\$	\$	\$	\$	\$
4	30	Hours	Technician - Afterhours	\$	\$	\$	\$	\$
4	31	Hours	Laborer - Afterhours	\$	\$	\$	\$	\$
4	32	Hours	Trucks with High-powered Truck-mounted Extraction Equipment (equipment must generate min of 45 hp and 18" of vacuum lift)	\$	\$	\$	\$	\$
4	33	Days	Drying Fans (must generate minimum 2,200 cfm of laminar air flow)	\$	\$	\$	\$	\$
4	34	Days	Dehumidifiers (minimum of 1,000/pints/day)	\$	\$	\$	\$	\$

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Lot No.	Item No.	U/M	Description	Price				
			Lot #5: Painting (Interior/Exterior)	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
5	35	Hours	Painter, Master	\$	\$	\$	\$	\$
5	36	Hours	Painter, Journeyman	\$	\$	\$	\$	\$
5	37	Hours	Painter, Apprentice	\$	\$	\$	\$	\$
5	38	Hours	Painter, Laborer	\$	\$	\$	\$	\$
5	39	Hours	Painter, Master - Afterhours	\$	\$	\$	\$	\$
5	40	Hours	Painter, Journeyman - Afterhours	\$	\$	\$	\$	\$
5	41	Hours	Painter, Apprentice - Afterhours	\$	\$	\$	\$	\$
5	42	Hours	Painter, Laborer - Afterhours	\$	\$	\$	\$	\$

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Lot No.	Item No.	U/M	Description	Price				
			Lot #6: Carpentry (Structural)	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
6	43	Hours	Carpenter, Master	\$	\$	\$	\$	\$
6	44	Hours	Carpenter, Journeyman	\$	\$	\$	\$	\$
6	45	Hours	Carpenter, Apprentice	\$	\$	\$	\$	\$
6	46	Hours	Carpenter, Laborer	\$	\$	\$	\$	\$
6	47	Hours	Carpenter, Master - Afterhours	\$	\$	\$	\$	\$
6	48	Hours	Carpenter, Journeyman - Afterhours	\$	\$	\$	\$	\$
6	49	Hours	Carpenter, Apprentice - Afterhours	\$	\$	\$	\$	\$
6	50	Hours	Carpenter, Laborer - Afterhours	\$	\$	\$	\$	\$

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Lot No.	Item No.	U/M	Description	Price				
			Lot #7: Electrical	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
6	51	Hours	Electrician, Master	\$	\$	\$	\$	\$
6	52	Hours	Electrician, Journeyman	\$	\$	\$	\$	\$
6	53	Hours	Electrician, Apprentice	\$	\$	\$	\$	\$
6	54	Hours	Electrician, Laborer	\$	\$	\$	\$	\$
6	55	Hours	Electrician, Master - Afterhours	\$	\$	\$	\$	\$
6	56	Hours	Electrician, Journeyman - Afterhours	\$	\$	\$	\$	\$
6	57	Hours	Electrician, Apprentice - Afterhours	\$	\$	\$	\$	\$
6	58	Hours	Electrician, Laborer - Afterhours	\$	\$	\$	\$	\$

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Item No.	U/M	Description	Price					
			Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4	
			Lot #8: General Contracting	Base Year	Option Yr. 1	Option Yr. 2	Option Yr. 3	Option Yr. 4
7	59	Hours	Supervisor	\$	\$	\$	\$	\$
7	60	Hours	Skilled Trades	\$	\$	\$	\$	\$
7	61	Hours	Laborer	\$	\$	\$	\$	\$
7	62	Hours	Supervisor - Afterhours	\$	\$	\$	\$	\$
7	63	Hours	Skilled Trades - Afterhours	\$	\$	\$	\$	\$
7	64	Hours	Laborer - Afterhours	\$	\$	\$	\$	\$
7	65	Hours	Project Manager	\$	\$	\$	\$	\$

Additional Information Pertaining to the Pricing Items:

Quantities: The ensuing contract will be an Indefinite Quantities Contract (IQC), in that the Authority shall retain the right to form a pool of potential contractors that the Authority may make awards to, on a task order basis, any number of services the Authority requires.

Submission of Fees/Lots: As stated previously, these services are divided into eight (8) separate service lots: Roofing; Plumbing; HVAC; Environmental Hazard Abatement/Remediation; Painting; Carpentry, Electrical and General Contracting. Offerors are not required to price every Lot (meaning, for example, a plumber is not required to price Roofing services); however, if an Offeror prices any one-line item listed within a Lot, he/she must price all line items within that Lot (i.e., a plumber may not choose to provide "Master Plumber" services only--he must also complete all price line items within that Lot).

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Additional Information Pertaining to the Afterhours Rate: Pertaining to these Pricing Items, if the Offeror chooses to enter "No Charge" for this item, means that if awarded the contract, the bidder WILL NOT, request a payment differential for services when requested between 5:00 p.m. and 6:00 a.m. The successful Offeror is expected to provide services at the request of the Authority at any time and at any quantity during the contract period as may be ordered by the Authority. The pay differential is for employee wages only. It does not include any of the other items included in the Price such as clerical support; overhead; profit; licensing; insurance; supplies; tools; equipment, etc.

Pertaining to Certain Listed Positions Listed:

Master/Supervisor: The contractor's assigned highest skilled staff person who has responsibility to supervise the work at the Authority's site. This person may, while supervising, also perform work typically assigned to the following listed positions.

Journeyman/Apprentice /Technician: The contractor's assigned skilled staff person who typically performs the skilled required work.

Laborer: The contractor's assigned staff person who typically performs the unskilled labor services to assist the other described staff.

Assumption: It shall be the Authority's assumption that the successful bidder has based his/her proposed pricing upon the proposed hourly rates submitted by the Offeror and by submitting a proposal in response to this RFP, the successful Offeror automatically agrees that such is accurate. Material used must be billed at actual rate. Original Material invoices must be submitted with invoice. Accordingly, the Authority may use such assumption, if necessary, to do any lump-sum bid breakdown calculations during the term of the ensuing contract.

Company Name: _____

Federal Tax ID: _____ DUNS Number: _____

Address: _____

City/State/Zip: _____

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Telephone: _____ Fax Number: _____

E-Mail: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____