

**CHARLOTTESVILLE REDEVELOPMENT & HOUSING AUTHORITY**  
**RFP 20005**  
**INTEGRATED PEST MANAGEMENT SERVICES**

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**Addendum #2**

**PLEASE NOTE:** As long as you are registered for this RFP you will continue to receive these notices. If you do not plan to respond to this RFP with a submittal, you may want to notify the Procurement Department. Once you have done such, you will not continue to receive any notices pertaining to this RFP.

**QUESTIONS AND ANSWERS:** Several questions were received at the pre-proposal conference and via e-mail. Please see below:

Q: What is the name of the current contractor?

**A: The current contractor is Intrastate Pest Control from Charlottesville, Virginia.**

Q: Work Hours - are the treatment hours 8am-4pm or 8am-5pm? (Section 2.1.2.3 indicates 8-4, Section 2.2.5.1 indicates 8-5)

**A: The treatment hours are 8:00 a.m. – 4:00 p.m.**

Q: Scope of Services/General Requirements - Clarification regarding IPM practices listed for blocking pest access and entryways and eliminating food and water. Is it the responsibility of the pest control company to block and eliminate or is it our responsibility to notify the appropriate contact in the Housing Authority for maintenance to complete? (Section 2.1)

**A: Contractor should notify the housing authority contact of conditions leading to access, food and water of pests. CRHA will determine if they will request a Quote from the selected contractor or address it internally through maintenance.**

Q: Monitoring - the Pest Control Contractor Service Record findings lists communicating to the manager if bed bugs were found. Is the monitoring supposed to include a bed bug inspection? There is also a question about pesticides used. If this is a monitoring, will there be treatment expected at the same time? (Section 2.1.1)

**A: A bedbug inspection may be requested if there is obvious evidence of bedbugs in a unit during a routine Monitoring visit. Initial treatment will not be required at that time due to the preparations required for bedbug treatment.**

Q: Desirable structural or operational changes - for sealing openings, cracks crevices, etc., are we to price treatment assuming that all units will need some amount of this work and that the pest control company would complete the work? In addition, it is indicated that the contractor may be asked to carry out structural modifications. Where will this



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pricing be accounted for? (Section 2.1.2.6)

**A: The Authority will request a Quote from the contractor for any additional work not included in the solicitation. The Quote must include a breakdown of labor and material.**

Q: Call-back service - what would be an example of what CHRA considers contractor negligence? (Section 2.1.3.4)

**A: Examples of reasons for call-back include, Contractor coming and not treating units or Contractor not showing up for scheduled bedbug treatment. Other examples include resident or staff observation of infestation after treatment, etc.**

Q: What is the anticipated contract award date and contract start date?

**A: The anticipated contract award date and start date are December 2020 and January 2021, respectively.**

Thank you for your interest in doing business with the Charlottesville Redevelopment and Housing Authority (Authority) and we look forward to receiving a Proposal from your firm.

**Delores Adams  
Contracting Officer**

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You must complete the following and return this Addendum no later than Wednesday, November 4, 2020, along with your Proposal. It is the responsibility of all Offerors to acknowledge Addendums. Failure on the part of any Offeror to acknowledge this Addendum by the deadline may deem the Offeror non-responsive and may eliminate such Offeror from consideration for award at the Authority's discretion.

**ACKNOWLEDGED BY:**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company

