**Job Description**

**Position:** **Temporary Maintenance Tech III**

**Reports to:** Director of Facilities, Charlottesville Redevelopment and Housing Authority (CRHA)

**Classification:**Full-Time Temporary/Contract, Labor Standards Act (FLSA) Non-Exempt Hourly

**General Statement of Duties:**

The ideal candidate has 5+ years of apartment maintenance experience, values quality work and customer service, and preferred HVAC certification. Maintenance priorities include repairs, turns, scheduled and preventive maintenance.

**Requirements:**

Dependable transportation to work Monday-Friday, 8 AM- 5 PM. Must pass pre-employment criminal background check and drug screening, and have required documentation of legal presence to work in the U.S.

**Knowledge, Skills, and Abilities:**

* Knowledge of common hand tools used in building and equipment maintenance work
* Good physical condition (ability to lift moderately heavy loads up to 70 lbs., to dig trenches, to climb ladders, etc.).

**Typical Tasks:**

* Paint apartments
* Installing drywall
* Replace flooring
* Install appliances
* Servicing HVAC system
* Clean ranges and refrigerators
* Make repairs to privacy fences and chain link fences
* Other duties as assigned

**Duration of job:** Starting on or after September 1, 2020, for at least a three-month period, up to six months, with some overtime possible.

Four hires expected, applications will until all positions filled.

Rate of Pay: Hourly: $18.00-25.00/hour